NO.HUDCO/BRO/1004/98/2024 17-04-2024

Sub: Tender for carrying out Renovation works at HUDCO Staff quarter No. 313, Dollars Colony, Bengaluru - Estimated Cost Rs. 1450000.00

Dear Sir / Madam,

Housing and Urban Development Corporation Limited (HUDCO) is a Government of India Enterprise under the administrative control of Ministry of Housing and Urban Affairs, Government of India, with the main objectives of encouraging housing activities in the Country besides providing financial assistance for Affordable housing, Infrastructure and other projects catering to the needs of every section of the Society.

HUDCO Bangalore Regional Office would like to invite tender from GST registered specialized, technically sound and financially capable firms/contractors/MSME registered bidders enlisted/registered or having worked with Govt. departments/PSUs/FIs and who have satisfactorily completed similar works, as per point no. 10 of this tender document, during last 3 years for undertaking renovation works at HUDCO Staff quarter No. 313, Dollars Colony, Bengaluru as per the BOQ at Annexure 1. Interested Firms/contractors may submit the tender / offer in the proforma enclosed. You may also note the following general terms and conditions applicable in this regard while submitting tender / offer.

1. The tender should be in three separate sealed covers containing

    a) Document showing the electronic transfer of Earnest Money Deposit (EMD) of Rs. 29000.00
    b) Technical Bid/BOQ (Details in Annexure-1)
    c) Financial/Price Bid (As per Annexure-2)

All the above documents should be placed in one sealed cover super scribing on top ***"Quotation for Renovation works at HUDCO Staff quarter No. 313, Dollars Colony, Bengaluru"*** with name and full address of your organization and should be sent to:

The Regional Chief
HUDCO Regional Office
Manipal centre, North Block
Unit No.703-704,
47, Dickenson Road
BANGALORE – 560 042

Last date of receipt of tender is 01-05-2024. (3.00PM) The tender/ bids may be sent by courier/ Registered post or dropped in the tender box kept near the entrance at Reception counter of HUDCO Regional office.

Quotation should be complete in all respects and should reach latest by stipulated date and time.

2. Submission of the bids in the prescribed proforma (Annexure – I & II) within the above stated period shall be the responsibility of the bidder. All required columns should be duly filled and copies of experience certificate should be enclosed. HUDCO will not be responsible for postal delay, if any.

3. The rates quoted should be **exclusive** of GST/relevant taxes. Applicable TDS will be deducted from the bill. While submitting the bills for payment, break-up of materials and labour should be submitted for calculating applicable GST for materials and services, if required.

4. Any modification in offer after the opening date will not be considered.

5. Bidder, before submitting quotations, should clearly understand HUDCO's requirement and may inspect the premises and in case, any information / clarification is required, he / she may visit HUDCO office during working days (Monday to Friday between 9.30 am to 6.00 pm). Sri. Karthikeyan S, JGM(P), Ph.no. 78690 84472 or Sri. CM Umesh, JGM(P),Ph. No. 98864 46100 may be contacted for clarifications. It may be noted that no clarification / information after closure of the date would be entertained.

6. Bids should be complete in all respects and should fulfill all requirements or else it is liable to be rejected without assigning any reason and any communication.

In addition the bidder will be disqualified, if at any point it is found that information provided by them is incorrect. Incomplete bids/ bids received later than the stipulated date and time shall be summarily rejected. The bids will be opened on 01-05-2024 at 03:00 PM. The representative of bidders can participate the tender opening.

7. Non-interest bearing EMD of Rs 29000.00 is required to be submitted through electronic mode payable to HUDCO, as detailed below.

Name of the beneficiary	HUDCO Ltd
Bank	ICICI BANK LIMITED
Branch	M.G.ROAD
IFSC Code	ICIC0000002
A/c type & No.	000205033714 CURRENT ACCOUNT

8. EMD of successful bidder shall be retained as security deposit and the EMD in respect of un-successful bidder shall be refunded within 60 days. No interest will be paid on EMD amount. Quotations without EMD shall be considered unresponsive and will be rejected. Security deposit will be 10% of the total value of the Bill which includes 5% performance guarantee. Performance guarantee will be refunded after satisfactory completion of the works and security deposit will be refunded after 6 months from the date of completion.

9. The material used should be of good quality branded items according to the list of approved makes given with ISI specifications wherever applicable and duly approved by Engineer in charge of HUDCO.

10. The bidder should have completed similar work as below

(a) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

OR

(b) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

OR

(c) One similar completed work costing not less than the amount equal to 80% of the estimated cost

Note: The details of completed works may be filled in the enclosed Proforma at Annexure – 1

10.a The bidder shall submit average annual financial turnover during the last three years, ending 31st March 2024.

11. All the works are to be completed within 30 days from the issue of work order. In case if the work is not completed within the stipulated time, delay/penal charges @ Rs. 250.00 per day will be levied for the period of delay. Adequate number of labours to be engaged for the works to be carried out simultaneously in two houses so as to ensure timely completion. In case of delay, due to genuine problems, granting of extension of time for completion will be considered, as per procedure.

12. All matter of dispute arising out of this process, if any, shall be subject to courts of Bangalore jurisdiction only.

13. All duties, taxes, and other levies, payable by the contractor under this contract shall be included in the rates/tender price submitted.

14. The rates and prices quoted by the Tender shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

15. No advance payment will be made for the works to be carried out and payment shall be made by electronic transfer to your account after completion of the work and receipt of the bills. RA bills for the works executed at site will be paid to Contractor on his request after completion of at least 25% of the total work. Second RA bill will be paid on completion of 50% of work and third on completion of 75% of work. All running payments shall be regarded as payment by way of advance against final payment only and not as payment for the work completed till the date of final payment.

16. Copy of the GST Registration certificate and GST No. is to be submitted. Offers without GST registration number will not be accepted.

17. Minor changes/alterations and additional/substitute work if any during execution of the works will be informed by HUDCO which is required to be carried out by the successful bidder. HUDCO also reserve the right to reduce/modify the scope of any item and substitute any work with other/additional works (if any) depending on the requirements.

18. The validity of the quotations will be for 90 days from the date of receipt of the Quotations.

19. HUDCO reserves the right to accept or reject any or all the quotations without assigning any reason.

Additional Conditions

1. The firms which are having experience in carrying out similar works with adequate experienced staff situated in Bengaluru are eligible to participate in the tender.

2. Bidders under Micro Small and Medium (MSME) development act 2006 are exempted from payment of EMD deposit on enclosing of the requisite certificate issued by authorities. The participating Micro and Medium enterprises concern quoting the price within the band L-1 + 15% may be allowed to supply / serve provide the MSME matches the rates of L-1 party in a situation where the L-1rates are quoted by the company other than MSME.

3. Contractor / vendor shall be required to issue tax invoice with GST Act and / or rules so that input credit can be availed by HUDCO. In the event that the Contractor / vendor fails to provide the invoice in the form and manner prescribed under the GST Act read with GST invoicing Rules thereunder, HUDCO shall not be liable to make any payment on account of GST against such invoice.

4. The quoted price shall be exclusive of " Goods and Services Tax" (hereinafter called GST) i.e. IGST or CGST and SGST / UTGST applicable in case of interstate supply or intra state supply respectively and GST compensation Cess if applicable.

5. The agency shall ensure the compliance of the statutory provisions including labour legislations, GST etc.

6. The bidder to ensure the deposition of GST liability and return filing as per the schedule dates and in case of any lapse on the part of bidder in regard to non-uploading / incorrect uploading of invoice particulars on GST portal, in case of any non- allowance of GST input Credit to HUDCO and interest or penalty, if any levied on HUDCO due to any of the above then same will be recovered from the supplier / service provider.

7. Proper measure should be taken care to pass on by way of reduction in pricing of Contract, if any arises due to changes in rate of GST and / or eligible ITC.

8. Upon receipt of EMD, Technical Bid shall be opened. Thereafter, Financial Bid shall be opened only of those bidders who qualify technically.

9. Payments(S) will be made by NEFT / RTGS system upon receipt of bill / invoice favouring the operator's bank account. The applicable taxes shall be adjusted from the payment as per Income Tax and GST Act.

10. Contractor will thoroughly clean all paint marks left here and there due to spilling and splashes of paint at no extra cost.

11. Contractor's job will also include removing of all malba and debris arising in the process of subject work including washing of floor to remove stains of paint, at no extra cost.

12. Contractor will arrange proper ladders, scaffolding (for painting at higher levels) at his own cost and will take all safety measures like helmet, safety belts, extra and labour to hold ladders etc.

13. All material to be used should be of Premium/first quality.

14. LIST OF APPROVED MAKES (Premium/1st quality paints to be used of the following makes)

    1. Washable distemper: Asian, Berger, Nerolac
    2. Synthetic enamel Paint: Asian, Berger, Nerolac
    3. Acrylic emulsion paint: Asian, Berger, Nerolac
    4. Sanitary fittings – Parryware, Cera

Thanking you,

Yours faithfully,

S Gurudatta
Regional Chief

ANNEXURE-1

TECHNICAL BID

Sl. No.	Particulars			
1.	Name of the Company/ Orgainstaion			
2.	Legal Status			
3.	Address			
4.	Telephone / Mobile No.			
5.	Fax, E-Mail			
6.	PAN No.			
7.	Name of the Bank, A/c No. and IFS Code			
8.	GST registration No			
9.	Name and Telephone no of contact person			
10.	Name and Telephone no of CEO/ HOD			
11	Average annual financial turnover during last three years (Audited and CA certified if not audited)	**2021-22**	**2022-23**	**2023-24**

(Signature with seal)

Annexure -----1

List of completed works during last three years

2021-22		**2022-23**		**2023-24**	
Details of the work	Value of the work	Details of the work	Value of the work	Details of the work	Value of the work

Note: The certificate from the client for works completed shall be enclosed.

Signature

Seal

Annexure -----2

Name of work: **Renovation works at HUDCO Staff quarter No. 313, Dollars Colony, Bengaluru**

PRICE BID

Rates to be filled by the Contractor

CIVIL WORK

Section	**Estimated Cost (in Rs.)**	**Bidder Price (excluding GST)**		
		Percentage (%) Above / Below/ at Par		**Amount (Rs.)**
		In figures	In words	After considering % Above/ Below/ at Par
Total cost of KSR and ADR items	1020205.21			
Total cost Market rate items	76514.46			
Total cost of lumpsum items	100000.00			
Total	1196719.67			

Note :

1. The bidder has to quote rates on percentage basis (at par/below/above)
2. The bids will be accepted of those bidders who are registered in GST.

Percentage Rates quoted by the bidder shall be inclusive of Carriage of materials by mechanical transport including, loading, unloading and staking.

Date : Authorised Signatory(s)